Once registered, set up if you haven’t already, register. Apply to volunteer as a mentor.

If you wish to mentor additional students outside of your PPR, contact your Pre-Approved Program (PPR) provider to request an additional mentor slot.

For a list of Pre-Approved Programs, contact the Pre-Approved Program Coordinator at preapproved@cpa.on.ca.

Your mentor is assigned to you by your PPR. If you do not know who your mentor is, contact the Pre-Approved Program Coordinator at preapproved@cpa.on.ca.

Find a suitable match” in the Match Portal, you may receive a notification from CPA Ontario.

Your mentor is assigned to you by your Pre-Approved Program (PPR) that is offered by your employer organization.

As part of your Pre-Approved Program, a student will be assigned to you by your Pre-Approved Program Coordinator.

If you haven’t already, register and sign in to CPA Ontario’s Pre-Approved Program Reporting Tool (PERT).

FIND

MENTORSHIP PROGRAM STEPS – PPR

1ST MANDATORY MEETING

The first meeting should take place within the first few weeks of matching. Getting to know each other will be the foundation for an effective and mutually beneficial relationship.

Establish a mentoring agreement with your mentor, outlining how your relationship will work, how frequently you will meet, and what both hope to achieve through this relationship.

Hold your meetings in establishing a learning plan (available in the resource section of PERT) of how they will achieve their Enabling Competencies development, incorporating any relevant prior experience period dated.

Set up an introductory meeting with your mentor and other PERT participants.

Log in to PERT to review your mentee’s progression. Review the PERT Guide for CPA Mentors for more details.

Assist your mentee in establishing a learning plan (available in the resource section of PERT) of how they will work, how frequently you will meet, and what both hope to achieve through this relationship.

Your mentor is assigned to you by your PPR. If you do not know who your mentor is, contact the Pre-Approved Program Coordinator at preapproved@cpa.on.ca.

Your Program Manager will need to confirm your enrollment in the PPR through PERT. Please note your Program Manager will not be able to complete this step if you have not added your mentor and created a new experience report.

If all practical experience requirements are met, advise your mentor to request a completion review through PERT. CPA Ontario will review all your verified experience reports and determine if you have met the requirements if they have proceeds to next step. If not, meet with your mentor to adjust the learning plan to meet the outstanding requirements.

You will receive a notification from PERT confirming that you have been matched with your mentor.

Your mentor is assigned to you by your Pre-Approved Program (PPR) that is offered by your employer organization.

Your mentor is assigned to you by your PPR. If you do not know who your mentor is, contact the Pre-Approved Program Coordinator at preapproved@cpa.on.ca.

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Your mentor is assigned to you by your PPR. If you do not know who your mentor is, contact the Pre-Approved Program Coordinator at preapproved@cpa.on.ca.